

First Aid Team Volunteer

Role and Responsibilities

At The King's Church, Wisbech our vision is: 'That we may present everyone mature in Christ' – by Loving Jesus, Building Relationships and Serving our Community.

By volunteering to be part of the First Aid team you are playing a part in making this a reality in your life as well as in the lives of others. The first aid team exists to ensure first aid is available at any of our meetings in case of injury or emergency.

Serving as a volunteer not only helps others, but it also helps you and your discipleship. 'Serving our Community' is one of the three core pillars of our vision and all three should be in place in your life in order for you to grow in maturity in Christ. So thank you for taking this step and we pray it will be a real benefit to your spiritual growth too. Your help is greatly appreciated.

Key Leader:

Set Up Volunteers report directly to: TBC

Volunteer Role Title: First Aid Team Member

Preparation time required for this role:

Emergency First Aid Training – only applicable for smaller meetings such as Bible Studies (1 day)

OR

First Aid at Work Training (3 days initially, then a 1 day top-up every 3 years)

Annual Health & Safety and Safeguarding Training that all our volunteers receive

Frequency: as per rota, but ideally once or maybe twice a month

General Role Description:

- Arrive at church on Sunday at 9:00am
- Arrive on time
- Wear a First Aid badge so you can be identified as the First Aider on duty
- Be on hand and available in case of an accident or an emergency – and take appropriate action as required
- Check that First Aid box is in correct place
- Check if anything needs replacing inside the First Aid box (Tell someone from the Welcome Team if it does – they can get a message to the church secretary)
- Record any incidents or administration of first aid on a form and put it in the side pocket of the laptop bag (this will get to the secretary). Also inform the Health and Safety Leads.

- Help monitor the general health and safety of those in attendance – ensure fire exits are kept clear of obstacles, check the correct number of people are lifting heavy or awkward objects, ensure hot drinks have lids on them etc.
- Inform Key Leader of availability for rota and as soon as possible if unable to attend on your scheduled slot
- Complete safeguarding and health and safety training once a year. If you cannot attend the date given this can be conducted virtually at home at your convenience.
- Be aware of The King's Church, Wisbech's health and safety policy and implement it.
- Be aware that safeguarding is everyone's responsibility. If you see or hear anything that concerns you whether it be regarding a vulnerable person or not, you must notify a leader preferably using a 'logging a concern' form which can be found in the church cupboard or on the church website.